

HIGH-FIDELITY WRAPAROUND FACILITATOR I (LICENSED)

Location: Contra Costa County, California

Reports To: Clinical Supervisor and/or Program Manager

Classification: Full-Time, Exempt

Work Hours: 40 hours/week

Work Setting: Community-based position (home, school, office, and community settings throughout Contra Costa County)

Salary Range: TBD

POSITION SUMMARY

The High-Fidelity Wraparound (HFW) Facilitator I (Licensed) is a licensed behavioral health professional responsible for providing direct clinical and care coordination services to youth and families participating in the High-Fidelity Wraparound program. This position serves as both the primary Wraparound facilitator and clinical provider for assigned cases, ensuring services are delivered in alignment with California High-Fidelity Wraparound Standards, Medi-Cal requirements, EPSDT standards, and Contra Costa County Behavioral Health documentation requirements.

The Licensed Facilitator conducts behavioral health assessments, participates actively on Child and Family Teams (CFTs), develops and supports individualized Plans of Care, provides trauma-informed behavioral health interventions, coordinates crisis and safety planning, and collaborates with community partners to support youth and families across systems of care. This position independently completes and signs clinical documentation under their professional license and participates in Utilization Review (UR), quality assurance activities, and care coordination efforts. This role does not provide administrative supervision or BBS clinical supervision to staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. High-Fidelity Wraparound Facilitation & Care Coordination

- Facilitate all phases of the High-Fidelity Wraparound process in alignment with California Wraparound Standards and the Ten Wraparound Principles.
- Coordinate and facilitate Child and Family Team (CFT) meetings.
- Develop strengths-based, culturally responsive, and family-driven Plans of Care.
- Support family voice and choice throughout all aspects of service delivery.
- Coordinate services and collaborate with schools, child welfare, probation, behavioral health providers, and community partners.
- Engage natural supports and community resources to promote sustainable outcomes and successful transitions.

2. Clinical Assessment & Behavioral Health Services

- Conduct behavioral health assessments, reassessments, and clinical screenings.
- Establish and document medical necessity in accordance with Medi-Cal and EPSDT standards.

- Provide trauma-informed, culturally responsive behavioral health interventions within scope of licensure.
- Participate as the clinical provider on Child and Family Teams.
- Develop and support safety planning, crisis response, and risk assessment activities.
- Support stabilization and continuity of care for youth and families with complex behavioral health needs.

3. Documentation, Utilization Review & Medi-Cal Compliance

- Complete and finalize clinical documentation within required timelines.
- Independently sign clinical documentation under professional licensure.
- Ensure progress notes, assessments, treatment planning, and related documentation meet County, Medi-Cal, and agency standards.
- Participate in Utilization Review (UR), quality assurance reviews, and program monitoring activities.
- Utilize IP-CANS information to support treatment planning, service intensity, and outcome tracking.
- Maintain documentation that supports medical necessity and audit defensibility.

4. Community Collaboration & System Coordination

- Collaborate with County agencies, schools, behavioral health providers, and multidisciplinary teams.
- Participate in cross-system care coordination and service planning meetings.
- Support referrals, linkage to services, and advocacy for youth and families.
- Maintain professional working relationships with community partners and stakeholders.

MINIMUM QUALIFICATIONS

- Master's degree in Social Work, Marriage and Family Therapy, Counseling, or related behavioral health field.
- Active, unrestricted California LMFT, LCSW, or LPCC license under the Board of Behavioral Sciences.
- Minimum of two (2) years experience working with youth and families preferred.
- Experience providing trauma-informed behavioral health services.
- Knowledge of High-Fidelity Wraparound, systems of care, and community-based behavioral health services preferred.
- Working knowledge of Medi-Cal Specialty Mental Health Services and EPSDT standards preferred.
- Valid California driver's license, reliable transportation, and automobile insurance.
- Ability to travel throughout Contra Costa County.

PREFERRED QUALIFICATIONS

- Experience working within High-Fidelity Wraparound or intensive care coordination programs.
- Experience participating in Child and Family Teams (CFTs).
- Knowledge of IP-CANS and Contra Costa County Behavioral Health documentation standards.
- Training in trauma-informed and culturally responsive practices.
- Experience working with multidisciplinary teams and community-based service systems.

PHYSICAL REQUIREMENTS

- Ability to travel throughout Contra Costa County.
- Ability to work in community settings, including homes and schools.
- Ability to respond appropriately during crisis situations.
- Ability to sit, stand, walk, and drive for extended periods.
- Ability to lift up to 25 pounds if required.

OTHER DUTIES

This job description is not exhaustive. The High-Fidelity Wraparound Facilitator I (Licensed) may perform additional duties as assigned by Program Leadership to support smooth, compliant, and high-quality program operations.

EQUAL OPPORTUNITY & AT-WILL EMPLOYMENT

Equal Opportunity Employer: CCYSB is an Equal Opportunity Employer and does not discriminate based on race, color, religion, sex, gender identity, sexual orientation, national origin, disability, protected veteran status, or any other legally protected category.

At-Will Employment: Employment is at-will. This job description is not intended to create a contract of employment and may be modified at the agency's discretion.